



SUB PANEL 3: CRITICAL INFRASTRUCTURE, INFORMATION SHARING, AND OUTREACH

Meeting Minutes

Meeting Details	
Title	Sub Panel 3: Critical Infrastructure, Information Sharing, and Outreach
Date/Time	Feb 16, (2pm-4pm)
Agenda	<p>Welcome/Introductions</p> <p>Sub Panel Purpose and Objectives</p> <p>Update of the Virginia Plan</p> <p>Virginia Plan Implementation Strategy</p> <p>Information Sharing/Outreach/Engagement</p> <p>Open Discussion/Questions</p> <p>Closing Remarks/Action Items</p>
Location	Henrico County Training Center, Room #2031
Future Dates	
March 16	Commonwealth Preparedness Working Group Meeting (1:30pm-3:30pm), Governor's Cabinet Conference Room
April 6	Sub Panel 2 (10am-12pm) and 3 (2pm-4pm) meetings, Henrico County Training Center, Room #2030
April 27	Secure Commonwealth Panel, TBD

Agenda Items

Topic	Welcome/Introductions
Discussion	<p>Co-Chair Dario Marquez opened up the meeting and welcomed participants by having everyone go around the room and provide a brief introduction of whom they were and which organization they come from. Co-Chair Marquez informed the group that the other Co-Chair, Chief Charles Werner, was tied up in other meetings concerning his role as Fire Chief for the City of Charlottesville and would be unable to attend today's meeting.</p> <p>Mike McAllister provided a synopsis of the state's current and past critical infrastructure related initiatives, the role of the Protective Security Advisors in Virginia, and explained how Virginia through the Office of Commonwealth Preparedness, interacts with various federal, state, and local entities to create and implement</p>

programs and initiatives in support of critical infrastructure and key resource protection within the Commonwealth. He explained the concept of resiliency and the need for increased partnerships with the private sector and locals. The Hampton Roads Critical Infrastructure Protection Working Group is a good example of how national and state level CIKR protection policy can be implemented and sustained at the local level. Mike also discussed what the Virginia Plan and accompanying Sector Specific Plans are and how they were modeled after the National Infrastructure Protection Plan and the national Sector Specific Plans.

Topic	Sub Panel Purpose and Objectives	
Discussion	The Sub Panel Purpose and Objectives were reviewed and the Sub Panel had no present revisions or comments to them. (See PowerPoint).	
POC	Action Item	Deadline
Megan Samford Mike McAllister	Any comments or questions should be directed to Megan.Samford@governor.virginia.gov	COB March 16 th

Topic	Update of the Virginia Plan	
Discussion	<p>Mike McAllister and Dario Marquez described the need for an update to the Virginia Plan and discussed how the process would work. First, Megan Samford, Critical Infrastructure Coordinator, will review and crosswalk the current Virginia Plan with the 2009 updated version of the NIPP. Second, the Sector Specific Agency leads will perform a review. Third, the Commonwealth Preparedness Working Group will review and send up for consideration by Sub Panel 3 subject matter experts(which will most likely consist of an in depth review by 5 to 7 individuals) and then finally the entire Sub Panel 3 will review before the Final DRAFT document is sent to the entire SCP for consideration and adoption.</p> <p>Within the update of the Virginia Plan several key areas will need to be addressed more in-depth:</p> <ul style="list-style-type: none"> Resiliency Cyber Security Department of Homeland Security Quadrennial Review guidance/schedule of review Sector Specific Agency roles and responsibilities Interaction with other stakeholder groups Local implementation of the Virginia Plan and development of Regional CIP Strategies 	
POC	Action Item	Deadline
Mike McAllister, Megan Samford, Dario Marquez, Chief Werner	<p>If you are interested in serving as a subject matter expert of Sub Panel 3 within this review process please email Megan Samford, Mike McAllister, Dario Marquez, and Chief Charles Werner.</p> <p>megan.samford@governor.virginia.gov mike.mcallister@governor.virginia.gov marquezd@mvminc.com werner@charlottesville.org</p>	COB March 16 th

Topic	Virginia Plan Implementation Strategy	
Discussion	<p>Concurrent with the Virginia Plan review is actual implementation of the Virginia Plan at the state, regional, and local levels. Partnerships, both public and private, will be the key to implementation of the Virginia.</p> <p>Mike McAllister provided an overview of how the Virginia Plan is currently being implemented at the state level through the OCP's CIP program, sector specific plans and sector leads, and finally at the local level through the Hampton Roads CIP Working Group. There is a large national focus on resiliency as an aspect of CIP and generally there is a lot of interest across sector specific state agencies and localities in implementing their own CIP programs. Sustainment of these programs once they are up and running will be an issue so it is important that grant funding be leveraged in the most efficient way.</p>	
POC	Action Item	Deadline
Mike McAllister, Megan Samford	Send any suggestions or questions concerning implementation of the Virginia Plan to Megan Samford and Mike McAllister.	Ongoing

Topic	Information Sharing/Outreach/Engagement	
Discussion	<p>Mike McAllister and Dario Marques discussed the need for improved information sharing/outreach/engagement with both the public and private sectors. This includes not only receiving information, but ensuring that individuals are receiving the right type of information that is germane to their jobs. Part of the role of this Sub Panel is to help facilitate outreach which will in turn assist in implementation of initiatives related to CIP, suspicious activity reporting and other efforts underway at the state and local levels involving homeland security and emergency preparedness.</p> <p>Mike McAllister discussed an innovative pilot program being funded by the DHS at no cost to the Commonwealth that will put an information sharing officer within the Virginia Fusion Center to examine current information sharing mechanisms across the state and provide recommendations for improved information sharing to those who need it. This will help to ensure that the appropriate information is being shared with individuals that can benefit from it within their daily functions.</p>	
POC	Action Item	Deadline
Mike McAllister Megan Samford Dario Marquez Chief Werner	Please send any ideas regarding the aforementioned to Megan Samford, Mike McAllister, Dario Marquez and Chief Werner	Ongoing

Topic	Open Discussion/Questions	
Discussion	<p>Mike McAllister informed the group that the OCP is in the process of bringing onboard two full time ACAMS coordinators, through grant funding, to support further rollout and training of the ACAMS program in Virginia. The main purpose of these coordinators will be to train locals in the use of and certification of ACAMS so that they are able to go out and perform site assessments on infrastructure within their localities while in turn establishing relationships with the owners and operators of such infrastructures.</p>	

MINUTES

	<p>Jim Redick informed the group of the full scale exercise being conducted by the Virginia Department of Emergency Management and Hampton Roads region on May 16-18. He invited Sub Panel members to participate. Please email Jim at JRedick@vbgov.com for more information.</p>	
POC	Action Item	Deadline
Mike McAllister, Megan Samford		

Parking Lot Items

<p>Agenda for Next meeting:</p>	<p>Sheltering and Evacuation Private Security Update</p>
---------------------------------	--

Topic	Open Discussion/Questions	
Discussion	N/A	
	Action Item	Deadline